

THE BLACK CURRICULUM NATIONAL SPRINGBOARD PROGRAMME CODE OF CONDUCT FOR TEACHERS

By signing up your student(s) to our Springboard Programme, you agree to adhere to the following rules:

- Ensure all attendees you sign up are aged between 11 and 16 years old at the time of the session;
- Ensure all attendees adhere to their code of conduct: (please insert the link to this)
- Ensure all attendees have a signed permission slip from their respective parent/carer/guardian;
 - The permission slips must include: the attendees' first and last name, their parent/carer/guardian first and last name as well as their signature, at least **two** emergency contact telephone numbers and their relation to the attendee and details of who, if anybody is picking the attendee up;
 - Provide a signed copy of the permission slips of all attendees to The Black Curriculum's Springboard Team via email to: springboard@theblackcurriculum.com, at least **three days** before the date of the session;
- Ensure all attendees who are to be picked up after the session are picked up on time by the nominated adult;
 - If attendees are not picked up on time after the session, the educators responsible on the day will attempt to 1) contact the emergency contacts of the respective attendee, 2) contact you on the number provided on the sign up form and 3) if unsuccessful, the educator will need to prioritise the safety of the attendee and will be obliged to contact the relevant social services for advice as to how best to ensure this.

I confirm that I have read and understood the rules of this Code of Conduct and I affirm that I agree to abide by the expectations detailed herein.

Signed - Teacher

Name (PLEASE PRINT) - Teacher

Date

Please sign this form and email it to: springboard@theblackcurriculum.com

If you have any queries, please contact us on the email address above.